

Sign up for Trade Union Courses at South Thames College in 2009 - 2010

Are you a new union rep or an experienced rep that needs training?

Make sure you take your time off rights by applying for a 10-week or short course in the spring, summer or autumn terms listed below. Held at Carlton House, Carlton Drive, London SW15 (100 metres from East Putney tube or 400 metres from Putney station)

The courses run from 9.30 – 4.30. Use the form overleaf to make your application.

COURSE	DATE
Union Reps Stage 1 – This course will help you develop skills and knowledge to represent members	10 Mondays from Sept. 28 th – Dec. 7 th , 2009 10 Mondays from Jan. 18 th – March 22 nd , 2010 10 Mondays from April 26 th – July 12 th , 2010
Union Reps Stage 2: Stepping up – This is an advanced course for reps who have completed Stage 1	10 Thursdays from May 6 th – July 8 th , 2010
Health and Safety Stage 1 - The course for all union reps involved in health and safety	10 Tuesdays from Sept. 29 th – Dec. 8 th , 2009 10 Tuesdays from Jan. 19 th – March 23 rd , 2010 10 Tuesdays from April 27 th – June 26 th , 2010
Health and Safety Stage 2 (Next Steps for Safety Reps) – For reps who have completed Stage 1 and who require more in-depth training in skills, safety developments and hazards	10 Fridays from Jan. 22 nd – March 26 th , 2010 10 Fridays from April 30 th – July 2 nd , 2010
Union Learning Reps – For those exercising the legal right to promote employee training	5 Fridays from Nov. 6 th – Dec. 4 th , 2009 5 Fridays from Jan. 22 nd – Feb. 19 th , 2010 5 Fridays from April 30 th – May 28 th , 2010
Stress at Work – This course covers the legal developments. It will look at new guidance from the HSE and latest best practice	2 day : Nov. 4 th – 5 th , 2009 2 day: March 11 th – 12 th , 2010
Mental health awareness – Representing and supporting members with mental health problems at work	Thursday and Friday 2 day block: June 3 rd – 4 th , 2010
Trade Unions and the Environment – Strategies for promoting environmental issues in and outside the workplace	2 Thursdays : December 3 rd and 10 th , 2009 2 day block: March 25 th – 26 th , 2010
Gender and Globalisation – This course is open to all trades unionists. It will examine the impact of globalization on workers with an emphasis on women and the opportunities to develop links worldwide	Wednesday and Thursday 2 day block: March 8 th – 9 th , 2010
Occupational Health – This 2 day course features new materials produced by the TUC. It will focus on issues like occupational health risks and employer support and rehabilitation.	2 Fridays: Oct. 16 th – 23 rd , 2009
Risk Assessment – The theme for European Health and Safety year. This course will examine the latest procedures and tools for risk control.	2 Wednesdays: Oct. 14 th and 21 st , 2009
Health and Safety law update – Get updated on new developments and prepare for Workers Memorial day on April 28th	2 Fridays: March 12 th and 19 th , 2010
Employment Law update – Find out about the latest judgements and new legal standards as they affect the workplace	Wednesday and Thursday 2 day block: Feb. 10 th -11 th , 2010
Equality Reps – A 3 day course that provides reps with ideas and skills for promoting a range of equal rights issues in the workplace	3 Thursdays: Nov 5 th , 12 th , and 19 th , 2009 3 Thursdays: June 10 th , 17 th and 24 th , 2010
Employment Law Diploma – A 36 week course spread over 3 terms. An advanced course for experienced union reps	Term 1: 12 Wednesdays from Sept 23 rd , 2009 Term 2: 12 Wednesdays from Jan. 13 th , 2010 Term 3: 12 Wednesdays from April 21 st , 2010

APPLICATION FORM

I would like to attend the following course at South Thames College:

Course Title

Starting date

Name

Address

email Tel.

Trade Union

Post held

Previous TUC courses (with dates)

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Employer's name

Employer's address

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I am a fully paid up member and representative of my union. My employer has agreed to me attending this course.

Do you require disabled facilities? (please tick if appropriate)

Signed

Signed by full-time official or branch official

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Please return this form to:

TUC Course Applications, South Thames College, 27a Carlton Drive, London SW15 2BS

Tel. 020 8918 7383

Email: graham.petersen@south-thames.ac.uk

**TRADE UNION STUDIES CENTRE
Carlton House
Cnr Carlton Drive and Upper Richmond Road
(Entrance on Carlton Drive)
Putney**

X marks the spot

There are numerous lines into Putney from the West and South West of London. The College is only 1 minute walk from East Putney tube Station, and 5 minutes from Putney station. It is very well connected with other mainline stations. In particular there is a regular service from Waterloo and Clapham Junction

