



The TUC, in partnership with Ruskin College opened a Trade Union Education Centre last September, located in Ruskin's city centre site on Walton Street. The centre offers the following courses for Trade Union Reps, Health and Safety Reps and Union Learning Reps.

In the past 12 months we have welcomed over 200 reps from a wide variety of unions through the doors of the college. We would welcome you to come and join us.

UNION REPS STAGE 1 Course content includes: role of the union rep; representing members; grievance and discipline; (1 day a week for 10 weeks) 10 Mondays from 28th September 2009

STEPPING UP – ADVANCED COURSE FOR UNION REPS Course content includes: planning; organising; campaigning; collective bargaining;(1 day a week for 10 weeks) 10 Tuesdays from 29th September 2009

HEALTH & SAFETY STAGE 1 Course content includes: role and functions of the health and safety rep; preventing accidents and ill health; (1 day a week for 10 weeks) 10 Wednesdays from 30th September 2009

NEXT STEPS FOR SAFETY REPS Course content includes: building a safe and healthy workplace; keeping up-to-date on health and safety (1 day a week for 10 weeks) 10 Thursdays from 1st October 2009

UNION LEARNING REPS Course content includes: the role of the learning rep; identifying learning needs; developing learning strategies in the workplace; (1 day a week for 5 weeks) 5 Fridays from 6th November 2009

DIPLOMA IN EMPLOYMENT LAW Course content includes: Changing nature of the law; employment law and the individual; trade union and collective rights; communication and study skills; legal skills and ICT (1 day a week for 12 weeks) 12 Thursdays from 24th September 2009 (36 weeks in total)

DIPLOMA IN OCCUPATIONAL HEALTH AND SAFETY Course content includes: Welfare and the environment; law; organisation; study skills; research; ICT; working with statistics (1 day a week for 12 weeks) 12 Fridays from 25th September 2009 (36 weeks in total)

EQUALITY REPS COURSE Course content includes: The role of the equality rep; discrimination law; policies and agreements; barriers faced by equality reps; taking up members' problems (1 day a week for 3 weeks) 3 Fridays from 2nd October 2009

For further details contact Nigel Williams, TUC Programme Co-ordinator 01865 517 810 nwilliams@ruskin.ac.uk or Rachel Hemstock, Secretary to the TUC Centre 01865 517 845 rhemstock@ruskin.ac.uk Please send application forms to Rachel Hemstock, Ruskin College, Walton Street, Oxford, OX1 2HE.

Ruskin College has made an enormous contribution to the training of trade union activists for over a hundred years now, and that's why I'm especially excited that Ruskin is working in partnership with TUC Education to deliver our programme to the union reps of Oxfordshire. I congratulate all Ruskin staff and students for the role they've played in building our great movement. Brendan Barber, TUC General Secretary.